

OATH OF OFFICE

STATE OF NEW YORK) ss.
COUNTY OF _____)

I, the **Honorable** _____ do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New York, and that I will faithfully discharge the duties of the office of _____ of _____ according to the best of my ability.
(Associate Justice, Village Justice or Town Justice) (Specify Town or Village and name of municipality)

X _____
(Signature of the Justice)

AFFIDAVIT/AFFIRMATION

STATE OF NEW YORK) ss.
COUNTY OF _____)

Further, pursuant to Town Law §31/Village Law §3-301, I swear or affirm, under penalty of perjury, that I have not been convicted of a felony pursuant to the laws of this State, or in Federal Court or in any other State for a crime or offense that would constitute a felony under the laws of the State of New York.

[Notary for both signatures]
Subscribed and sworn to before me

X _____
(Signature of the Justice)

this _____ day of _____ 20 _____

(Authorized Signature)

Please complete:

JUSTICE'S TERM BEGINS ____ / ____ / ____ TERM ENDS ____ / ____ / ____

Replacing Justice _____ Appointed _____ or (Re-) Elected _____
(If applicable)

FILING REQUIREMENTS

Town and Village Justices are required by Article XIII, §1 of the New York State Constitution to take and subscribe the Oath of Office set forth above.

The completed Oath then must be filed in **three** places [Uniform Justice Court Act §104]:

1. The office of the County Clerk (the original)
2. The office of the clerk of the municipality (see also Town Law §25 and Village Law §3-312), and
3. The Office of Court Administration (see also Public Officers Law §10), 187 Wolf Rd, Suite 103, Albany, NY 12205 (Fax to: 518-438-3518)

In addition, §104 of the Uniform Justice Court Act requires Town and Village Justices to file a bond conditioned for the faithful performance of their duties with their County Clerks. However, if a Town or Village Justice is covered by a blanket undertaking procured by a town or village for its officers, the filing requirement for the justice is satisfied if the town or village has filed the undertaking with its respective Town or Village Clerk.

Failure to file the Oath of Office or the official undertaking within 30 days after the commencement of the term of office may result in the office being declared vacant. [Public Officers Law §30(1)(h)].